

LOCAL GOVERNMENT ACT 1972

PARISH OF GREAT ALNE

ANNUAL MEETING & FORMAL PARISH ASSEMBLY GREAT ALNE PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT:

A Meeting of the Parish Council for the above-named Parish will be held at

**The Function Room, Maudslay House, Great Alne Park, Park Lane,
Great Alne B49 6HS on**

**Tuesday the 21st day of May 2024
(Annual Meeting - 6pm, Parish Assembly -
6.30pm)**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated this day 7th of May 2024.

Kyla Brown, Clerk to the Parish Council.

NOTE: Minutes and agenda are available on the website: www.greatalne-pc.gov.uk

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

ANNUAL MEETING

AGENDA:

1. Election of Officers
2. Co-option of new parish councillor
3. To accept apologies for absence
4. Declaration of interests in items on this agenda
5. To receive the Chairman's Declaration of Acceptance of Office
6. To receive all Councillors' Declaration of Acceptance of Office
7. To confirm the minutes of the Annual Meeting held on 18th May 2023
8. To review the Council's Code of Conduct, Standing Orders, new NALC model Financial Regulations, Risk Management Policy, Complaints Procedure, Grievance & Disciplinary Policies, Freedom of Information Publication Scheme, Diversity and Equality, Social Media, Earmarked Reserves, Scheme of Delegation, Filming and

- Recording, Donations, Tree Management and Volunteer, Lone Working, Health & Safety policies, Gift and Hospitality policy and the Privacy Notice
9. To review Banking Signatories and Bank Mandate
 10. To consider and approve an application for a GAPC credit card for use by the RFO
 11. To receive a report on the capital assets and liabilities vested in the Council for 2023-2024
 12. To review Register of Hospitality & Gifts and DPIs
 13. Donations made 2023-2024
 14. To obtain authority for councillors to continue to receive summons and associated papers for council meetings electronically
 15. Consideration, approval and sign off of GAPC accounts for the past financial year
 16. To receive, consider and approve the Internal Audit Report for the financial year 2023-2024 and agreement that the prepared GAPC accounts can form part of the AGAR for 2023-2024.
 17. To approve the Governance Statements for the Annual Governance and Accountability Return 2023-2024.
 18. To approve the Accounting Statements for the Annual Governance and Accountability Return 2023-2024.
 19. Confirm approval of the submission of AGAR Form 3 (non-exempt authority) for GAPC for the financial year 2023-2024.
 20. Confirm dates for the Notice of Public Rights shall run from Mon 3rd June until Fri 12th July 2024.

(FORMAL) PARISH ASSEMBLY

AGENDA:

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| <ol style="list-style-type: none">1. Welcome by the Chair2. To accept apologies for absence3. To confirm the minutes of the (formal) Parish Assembly held on 18 May 20234. Parish Council Chair's Report – Cllr Lynn Bowring5. Annual Accounts of Great Alne Parish Council year ending 31 March 20246. Report from Trustees of charities (Memorial Hall and Great Alne Parochial Charity)7. County Councillor's report8. District Councillor's report9. Other matters raised by an elector of the Parish (please contact the Clerk in advance) |
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L C Bowring